

Job Name	
Location	
Inspected by	
Date of Inspection	

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#	Item	Check when Completed
Lad	ders & Stairways	
1	Ladders inspected for defects	
2	Ladders extend 3' above landing	
3	Ladders pitched 1' from vertical for every 4' of height from foot of ladder to top support	
4	Ladders secured in place	
5	Stairways equipped with stair rails & handrails	
6	Stairways free of debris & other slip, trip & fall hazards	
Gen	eral Fall Protection	
7	Floor openings covered or guarded	
8	Workers exposed to potential falls of 6' or more protected	
Sca	ffolds	
9	Competent Person assigned to supervising erection	
10	Competent Person assigned to supervising disassembly	
11	Working surfaces 10' or higher equipped with guardrails	
12	Working surfaces clear of debris & other slip, trip & fall hazards	
Exc	avations/Trenches	
13	Competent Person assigned to supervise operations	
14	Excavations 5' or deeper equipped with a protective system	
15	Excavations 4' or deeper have ladders or other means of egress within 25' of each worker	
16	Spoil pile is at least 2' from edge of excavation	
Elec	etrical	T
17	GFCI or Assured Equipment Grounding Conductor Program in place	
18	Outlets checked for proper wiring & GFCI checked where applicable	
19	All tools & equipment inspected for defects in cords & plugs	
20	Extension cords are in good condition	
21	Sources of electricity such as panel boxes & overhead power lines are marked	
Pers	sonal Protective Equipment	
22	Eye protection provided	
23	Hearing protection provided	
24	Hardhats provided	
25	Protected toe boots or shoes worn by workers	
26	Welding & cutting helmets, properly shaded lens, welding gloves & bibs available	
27	Respirators available where needed & respiratory protection program in place	
	nders	
28	Oxygen & fuel cylinders properly separated	
29	Compressed gas cylinders labeled	
30	Cylinders turned off & valve caps in place when not in use	
31	Hoses & torches free from defects	



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#	Item	Check when Completed	
Mar	nual Handling of Materials		
32	Materials delivered as close to work area as possible		
33	Materials staged on tables, pallets or racks off the ground close to waist height		
34	Material moving equipment such as carts, mobile pipe racks & wheelbarrows available		
35	Waste containers/bins are on wheels & readily available		
Fire Prevention			
36	Flammable & combustible liquids stored away from ignition sources		
37	Portable containers approved & equipped with self-closing lids		
38	Adequate number of properly charged fire extinguishers available		
39	Extinguishers properly located and have current inspection tags attached		
40	Flammable & combustible debris & trash kept away from welding & cutting operations		
41	Oily rags disposed of in approved self-closing waste containers		
Too	ls & Equipment		
42	Tools & equipment in good condition		
43	Defective equipment tagged & removed from work area		
44	Tool & equipment guards in place & in good condition		
Cor	Ifined Space		
45	Air sampling equipment calibrated		
46	Air samples show acceptable oxygen concentration (19.5% to 23.5%)		
47	Air samples show space is free of toxic, flammable & explosive gases		
48	Qualified attendant assigned to keep continuous contact with all workers inside space		
49	Qualified Person assigned to recheck air quality frequently throughout the project		
Haz	ard Communication	_	
50	Written Hazard Communication Program in place		
51	Written program includes complete list of chemicals workers could be exposed to on site		
52	SDS available for each chemical on the list		
53	Chemical containers properly labeled		
First Aid			
54	First aid kits readily accessible to workers		
55	Contents of first aid kits approved by qualified health care provider		
56	First aid kits include medical examination gloves, eye protection & CPR mask		
57	Properly trained first aid provider on site		
Housekeeping			
58	Suitable containers/bins available for disposal of trash & debris		
59	Walkways, aisles, hallways & passageways clear of trash, debris & materials		
60	Trash & debris containers/bins empty		
61	Tools not in use stored in job boxes		
62	Equipment not in use properly stored		
63	Pipe & other materials stored neatly		



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Rec	Record Keeping					
64	OSHA 300 – Injury & Illness log current					
65	OSHA 300A Summary of OSHA 300 Log current					
66	OSHA 301 – Injury & Illness Incident Reports current					
Oth	er					
67	Potable water readily accessible to workers					
68	Clean, private toilets accessible to workers					
69	OSHA Job Site Safety Poster posted in conspicuous location					
70	Emergency telephone numbers posted at landline telephones & in other conspicuous places					
Cor	nments					